

**Park View Water & Sanitary District
Proposed Meeting Minutes
June 19, 2019**

1. Attendance

- A. Trustees: Myron Scheibe, Joe McKeown, and Valerie VanEe
- B. Employees: Brent Earley and Julia Guy
- C. Guests: none

Meeting called to order at 6:33 p.m. by Myron Scheibe

2. Approval of the May Minutes (Available for viewing)

Myron motioned to approve. Joe seconded. All ayes.

3. Financial Reports (Available for viewing)

- A. May 2019 Balance on Accounts and Monthly Financial Reports
- B. Approval of written and online bills presented.

Joe motioned to approve. Valerie seconded. All ayes.

4. Public Hearing

A. Discussion on the authorization of a Loan and Disbursement Agreement and the issuance of Sewer Revenue Capital Loan Notes- Planning and Development/Geotechnical Services

Myron motioned to closed the regular monthly board meeting and open the public hearing. Valerie seconded. All Ayes.

Public Hearing called to order at 6:36 p.m.

No written objections were filed and no oral objections due to no audience.

Myron motioned to adjourn the public hearing. Joe seconded. All ayes. **Public hearing adjourned at 6:39**

5. Resolution No. FY-19 F-7 (Available for viewing)

A resolution to take additional action for the authorization of a loan and disbursement agreement and the issuance not to exceed \$310,000.00 Sewer Revenue Capital Loan Notes.

Valerie motioned to approve. Joe seconded. All ayes.

6. Resolution No. FY-19 F-8 (Available for viewing)

A resolution authorizing interim Loan and Disbursement Agreement and issuance and securing payment of \$310,00.00 Sewer Revenue Capital Loan Notes and providing for payment of notes.

Myron motioned to approve. Valerie seconded. All ayes.

7. Geotechnical Firm Proposals (Available for viewing)

Braun Intertec, Terracon, and TEAM Services are the three companies that responded to Strand's request for proposals.

Valerie motioned to approve Terracon. Joe seconded. All ayes.

8. Issuance of Contract to Northwest Mechanical for WTP 1

The work is to be substantially completed September 16, 2019 and final completion is to be by November 30, 2019.

9. PVOA Land Transfer

PVOA agreed to a land transfer at no cost. They want us to have an open house to show the residents of Park view what we will be doing with the land since the residents own that land. Myron agreed to do the paperwork involved with the transfer but a survey will have to be paid for.

Joe motioned to approve \$400 for the survey of the land. Valerie seconded. All ayes.

10. PVW&SD and PVOA Open House

As part of the agreement of the land transfer we have to set a date for an open house with the PVOA. No weekends in July work for the trustees or employees. We will reach out to the PVOA Board and see if a week night is possible. All agreed July 22-26 or July 16 would work.

11. Operations Report (Available for viewing)

12. Old Business

A. Apex Carwashes high bill/usage

After reviewing the last 3 years usage at that location, the trustees agreed to credit half of first quarter bill. Apex carwashes will owe the average (\$1,237) now, and the remainder can be paid off over four months.

Myron adjourned the meeting at 8:30.

Next Monthly Meeting: July 17, 2019

6:30p.m. Park View Water & Sanitary District 12A Grove Road Park View, Iowa

The Park View Water & Sanitary District is always open to and welcomes comments, questions, and/or suggestions from any resident of the community. However, when issues or proposals come before the Trustees without prior adequate administrative review, the Trustees shall delay action pending review and recommendations.