

**Park View Water & Sanitary District
Proposed Monthly Meeting Minutes
December 18, 2019**

Meeting called to order at 6:30 p.m. by Myron Scheibe

Attendance

- A. Trustees: Myron Scheibe, Joe McKeown, Valerie VanEe, Eric Shryver, and Ken Uhlenkamp
- B. Employees: Brent Earley and Julia Guy
- C. Guests: Bradley Lake (Strand Associates, Inc.)

Approval of the November 20, 2019 Minutes (Available for viewing)

Ken motioned to approve. Eric seconded. All ayes.

Financial Reports (Available for viewing)

- A. November 2019 Balance on Accounts
- B. November 2019 List of monthly bills
- C. 1st Quarter of FY 2019/2020 Budget
- D. P&D SRF Disbursements # 7 \$10,070 of the approved \$310,000

Joe motioned to approve financial reports. Ken seconded. All ayes.

Strand Associates, Inc- Bidding & Construction Phase Services Proposal (Available for viewing)

Bradley Lake went over the timeline and the tasks and costs. He outlined some of the tasks that could be completed by PVWSD employees to help save costs. After negotiating, the board will defer a vote until the proposal is reworked.

HRA Plan renewal update

The HRA annual IRS max changed from \$10,250 for a family to \$10,600.

Myron motion to increase the annual benefit to the IRS max. Joe seconded. All ayes.

Salary Committee

Myron and Valerie researched the federal consumer price increase. They then researched similar pay for jobs in the state and locally to determine raises for employees beginning January 1, 2020.

Myron motioned to approve recommended raises. Joe seconded. All ayes.

2018/2019 Budget

Adjustments were to expenditures due to capital improvements.

Eric motioned to approve. Joe seconded. All ayes.

Operations Report (Available for viewing)

Old Business

- A. WTP 1 Project-Contract document executed. The completed project package has yet to come.
- B. Lagoon Project- Categorical Exclusion-Public Notice
- C. Sponsored Project- Shive Hattery Professional Services Agreement

Open to the Floor

No visitors left.

Myron adjourned the meeting at 8:30 p.m.

Next Monthly Meeting: January 15, 2019

6:30 p.m. Park View Water & Sanitary District 12A Grove Road Park View, IA

The Park View Water & Sanitary District is always open to and welcomes comments, questions, and/or suggestions from any resident of the community. However, when issues or proposals come before the Trustees without prior adequate administrative review, the Trustees shall delay action pending review and recommendations.