

**Park View Water & Sanitary District  
Proposed Monthly Meeting Minutes  
February 19, 2020**

\*\*January 21, 2020 6:30 p.m. Trustees: Myron Scheibe, Joe McKeown, and Ken Uhlenkamp Employees: Brent Earley and Julia 2020/2021 Preliminary budget and rates presented. No minutes were taken as it was just a presentation and discussion. Meeting adjourned at 8:00p.m.

**Meeting called to order at 6:30 p.m. by Myron Scheibe**

**Attendance**

- A. Trustees: Myron Scheibe, Joe McKeown, Valerie VanEe, Eric Shryver, and Ken Uhlenkamp
- B. Employees: Brent Earley and Julia Guy
- C. Guests: Mark Ridofli (NS Press)

**Approval of the January 15, 2020 Minutes** (Available for viewing)

*Ken motioned to approve. Eric seconded. All ayes.*

**Financial Reports** (Available for viewing)

- A. January 2020 Balance on Accounts
- B. January 2020 List of monthly bills
- C. P&D SRF Disbursements #9-\$1,435 Engineering-\$305,950 of approved \$310,000
- D. P&D SRF Disbursements #10-\$4050 Legal-\$310,000 of approved \$310,000 Final disbursement

*Joe motioned to approve financial reports. Ken seconded. All ayes.*

**Generator Maintenance Bids**

3E and Interstate Power Systems submitted bids for 2 year generator maintenance contracts. 3E bids were less.

*Ken motioned to approve 3E's maintenance proposal. Myron seconded. All ayes.*

**Rewire generator at Kaasa Lift Station** (Available for viewing)

3E presented a quote to rewire the generator from WTP 2 after it is moved to Kaasa lift station.

**2020 Mowing Bids** (Available for viewing)

2 companies submitted bids for mowing this summer. Murphy Lawns, LLC was the lowest bid.

**Amend Landlord/Tenant Rental Water Use Billing Policy**

A six month limit was added when landlords opt to have the water turned off after a tenant leaves for no addition base rate fees.

*Eric motioned to approve. Joe seconded. All ayes.*

**Amend 2018/2019 Budget**

Clarification of SRF Disbursement and insurance claim revenue.

*Myron motioned to approve. Valerie seconded. All ayes.*

**2020/2021 Proposed Budget** (Available for viewing) Budget Hearing will be March 11 at 6:30

*Valerie motioned to approve. Joe seconded. All ayes.*

**Resolution 2020-1 Sewer Improvement Fund**

*Valerie motioned to approve. Joe seconded. All ayes.*

**Resolution 2020-2 Utility Rate Adjustment**

*Ken motioned to approve. Myron seconded. All ayes.*

**Resolution 2020-3 SRF Loan MDO653R Payoff**

*Ken motioned to approve. Valerie seconded. All ayes.*

**Operations Report** (Available for viewing)

**Old Business**

- A. Sponsored Project- DNR Project Initiation Meeting will be February 25-conference call
- B. WTP 2 Improvement Project Public Hearing will be March 11

**Open to the Floor**

**Myron adjourned the meeting at 7:45 p.m.**

**Budget Public Hearing & WTP 2 Improvement Project Public Hearing: March 11, 2020 @ 6:30 p.m.**

**Next Monthly Meeting: March 18, 2020**

**6:30 p.m. Park View Water & Sanitary District 12A Grove Road Park View, IA**

The Park View Water & Sanitary District is always open to and welcomes comments, questions, and/or suggestions from any resident of the community. However, when issues or proposals come before the Trustees without prior adequate administrative review, the Trustees shall delay action pending review and recommendations.