

**Park View Water & Sanitary District
Proposed Meeting Minutes
July 17, 2019**

1. Attendance

- A. Trustees: Myron Scheibe, Joe McKeown, Valerie VanEe, and Ken Uhlenkamp
- B. Employees: Brent Earley and Julia Guy
- C. Guests: none

Meeting called to order at 6:30 p.m. by Myron Scheibe

2. Approval of the June 19, 2019 Minutes (Available for viewing)

Ken motioned to approve. Joe seconded. All ayes.

3. Approval of the amended May 15, 2019 Minutes- attendance correction (Available for viewing)

Joe motioned to approve. Ken seconded. All ayes.

4. Financial Reports (Available for viewing)

- A. June 2019 Balance on Accounts and Monthly Financial Reports
- B. FY 2018/2019 Year End Preliminary budget report

Ken motioned to approve. Joe seconded. All ayes.

5. Credit Card

Taxes Required on employee reimbursement funds. Trustees agreed to have us look into changing the procurement policy and obtaining a credit card with a \$3,000 limit.

Joe motioned to approve. Valerie seconded. All ayes.

6. Northway Well and Pump Co. Cleaning Well (Available for viewing)

The pump and motor are 20 years old. The motor will need to be replaced and the pump can be rebuilt. The well seals need to be upgraded to meet current standards. The cost for these upgrades is \$6813.89.

Ken motioned to approve. Myron seconded. All ayes.

7. PVWSD and PVOA Open House is July 24, 2019 at 6:30 p.m. at the PVOA office.

The engineer will attend and provide conceptual designs.

8. Sewer P&D SRF approved. (3 year no interest SRF)

P&D value is \$295,000. GeoTech value is \$15,000

9. Julia's training

Julia missed sign-up for the Municipal Professionals Institute in Ames, but she will take advantage of another clerk training opportunity in Ankeny later in the month.

10. Notary Services

At Julia's discretion

11. Operations Report (Available for viewing)

12. Old Business

Myron adjourned the meeting at 8:05.

Next Monthly Meeting: August 21, 2019

6:30p.m. Park View Water & Sanitary District 12A Grove Road Park View, Iowa

The Park View Water & Sanitary District is always open to and welcomes comments, questions, and/or suggestions from any resident of the community. However, when issues or proposals come before the Trustees without prior adequate administrative review, the Trustees shall delay action pending review and recommendations.