

**Park View Water & Sanitary District
Proposed Monthly Meeting Minutes
November 20, 2019**

Meeting called to order at 6:30 p.m. by Myron Scheibe

Attendance

- A. Trustees: Myron Scheibe, Joe McKeown, Valerie VanEe, and Eric Shryver
- B. Employees: Brent Earley and Julia Guy
- C. Guests: Attached (Available for viewing)

Approval of the October 16, 2019 Minutes (Available for viewing)

Eric motioned to approve. Joe seconded. All ayes.

Financial Reports (Available for viewing)

- A. October 2019 Balance on Accounts
- B. October 2019 List of monthly bills
- C. P&D SRF Disbursements # 6 \$28,5100-\$292,890 of the approved \$310,000

Joe motioned to approve financial reports. Eric seconded. All ayes.

Sponsored Project Engineering RFP Awarding (Available for viewing)

Proposals were received from Strand Associates and Shive Hattery Architecture + Engineering.

Myron opened the discussion by first asking if anyone had questions or concerns. Tom Gall (PVOA Maintenance) and Ray Wolf (homeowner) expressed concern over slowing the water down. PVOA have worked hard dredging the creeks trying to get the water out of Park View. Myron explained that Tom would need to be the one working with the engineers to express his concerns and get a better idea of the project since he will be maintaining the areas after the project is finished.

Jeff Wolf (PVOA Board Member) asked around and found that both firms would be an excellent option.

After discussing their ratings on the evaluation of the proposals the PVWSD Board voted pending cost.

Valerie motioned to approve Shive Hattery. Joe seconded. All ayes.

After the cost proposals were opened the Board agreed to accept Shive Hattery's proposal which is \$5,000 for the first phase and negotiate the final cost after evaluation of the best management practices.

Sod Watering Sewer Credit Policy (Available for viewing)

Valerie motioned to approve. Eric seconded. All ayes.

Salary Committee

Myron and Valerie volunteered together to form the salary committee this year. They will meet to discuss employee salaries and present the board with recommendations.

Customer Accounts

1. This customer has a daycare in their home. In the past, they have been charged at a residential rate for water and a commercial rate for sewer. The board discussed and concluded that we would credit the difference between residential and commercial sewer for 2 quarters.

Valerie motioned to approve. Eric seconded. All ayes.

2. This customer's reads have been estimated because access was not granted to upgrade the meter for an electronic read. After access was granted, the customer wanted credit for all the years of over estimates. Brent sent him a letter with an offer for a credit. He sent back a letter with a much higher calculation.

The board agreed that Brent stick to his original offer at the 2018-2019 rates.

Operations Report (Available for viewing)

Old Business

WTP 1 Project- Brent and Rick are working on changing the iron saturated media in the filters.

Open to the Floor

No questions from the visitors.

Myron adjourned the meeting at 8:11 p.m.

Next Monthly Meeting: December 18, 2019

6:30 p.m. Park View Water & Sanitary District 12A Grove Road Park View, IA

The Park View Water & Sanitary District is always open to and welcomes comments, questions, and/or suggestions from any resident of the community. However, when issues or proposals come before the Trustees without prior adequate administrative review, the Trustees shall delay action pending review and recommendations.